ITS Canada
2017 National Awards Program
&
Nominations Package

Release date: May 2017

INTRODUCTION

ITS Canada and its Members Services Committee would like to thank you for your interest in the ITS Canada National Awards Program. This 2017 year marks the 8th year of the program, which was originally created to better serve and profile ITS Canada's membership by acknowledging significant and defining people, projects, and initiatives in our Canadian ITS marketplace.

AWARD CATEGORIES

There are 3 award categories:

1. Municipal, Provincial, or Federal Agency ITS Project/Program Award
2. Canadian Universities/Colleges ITS Project/Program/Innovation Award
3. Canadian Commercial/Industry Technology Innovation and R&D Award

To enhance the novelty of this awards program, only one recipient per year is anticipated for each award category. However, in the event that more than one submission is deemed by the evaluation committee to be equally unique and as warranted of the honor as another submission, both may be considered for award in the same category. Conversely, however, there is no requirement either for awards to be given in each category if nominations are not deemed by the evaluation committee to be sufficiently qualified.

For your consideration, a guideline for the selection of nominees for each award category is provided in Appendix A.

PROGRAM SCHEDULE AND KEY DATES

All award nominators and nominees should be aware of the following schedule of key dates.

Task	2017 Dates
Release of "Call for Nominations"	May 8
Nomination Submission Deadline	July 14
Nomination Evaluation Period	July 14 to Aug 14
Notice of Award to Successful Nominees	August 15
Award Presentation at ITS Canada Membership Evening Reception at ITS World Congress, Montréal	October 29

NOMINATIONS AND SUBMISSION REQUIREMENTS

For your use, Nomination Forms for each award category are provided in Appendix B. Any nomination along with completed Nomination Form received after the due date may not be accepted, and the nominator will be notified accordingly.

www.itscanada.ca/awards2017

All nominations are to remain confidential. Unsuccessful nominees are eligible to resubmit nominations if they choose to in subsequent years.

Completed Nomination Forms may be submitted to ITS Canada by mail, fax, or email.

Mail	Fax	Email
ITS Canada 6975 Meadowvale Town Centre Circle, Suite 400 Mississauga, Ontario L5N 2V7	(905) 593-0949	askus@itscanada.ca *Please Note "ITS Canada National Awards 2017 Program Nomination" in the subject line*

EVALUATION PROCESS

A voluntary evaluation committee will be formed to review and discuss each nomination for the award categories. The evaluation committee will include representatives from across Canada and will be representative of the private and public sectors, and academia.

Upon the closing of the "Call for Nominations", the evaluation committee will review each nomination for the purpose of discussing overall merits. Through a qualitative judgment-based evaluation process of the general criteria for each category, winners will be selected by the evaluation committee.

Where deemed necessary, the evaluation committee may realign nominations into the most relevant award category, rather than under the category that the nomination was originally submitted.

Where a conflict of interest may be present between an evaluation committee member and a nominated project or person, the committee member will be temporarily excused from further participation for that particular award category.

AWARD CREDITS

Award recipients will be profiled through the following media:

1. Formal acknowledgement and award at the ITS Canada Membership Evening at the 2017 ITS World Congress in Montreal, Quebec.
2. Profile of the award winners **through one or more "Spot-light"** presentations by the winners at the ITS Canada Pavilion during the Conference Exhibition at the Palais des congrès de Montreal.
3. Announcement on the ITS Canada website
4. Email notification to the ITS Canada membership
5. Forward list of award winners to other associations for announcement in their respective publications.

By submitting a Nomination Form, the corresponding individual nominated or individual representative for the nominated project also consents to have his/her name and photo published in connection with the 2017 category award.

FORMAL AWARD ANNOUNCEMENT AND VENUE

Awards for each category will be formally announced, and recipients awarded, at a special awards segment of the ITS Canada Membership Evening being held Sunday evening, October 29, 2017 at the 2017 ITS World Congress at the Palais des congrès de Montreal

Each recipient, or its designated representative in the case of an agency, is requested to be present at the ITS Canada Members Evening to personally receive the award. A statement indicating who on behalf of the nominated person/organization will be accepting, should they win, is requested to be indicated (if possible) in the nomination submission.

QUESTIONS AND/OR COMMENTS

If you should have any questions or comments regarding the ITS Canada National Awards Program, please direct these to the 2017 ITS Canada National Awards Program Chair:

John Greenough, M.Eng. P.Eng.
Email: jcgreenough.100@gmail.com

APPENDIX A

Award Categories and Nomination Criteria

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1. **Municipal, Provincial, or Federal Agency ITS Project/Program Award:**
    a) Nominator may be an employee of the nominated entity.
    b) Open to all Canadian municipalities, rural areas and provincial, or federal agencies.
    c) Nominated projects should have been completed or programs established and in proven operation within approximately the last 3 years.
    d) In the case of a submission by a city, the project/program must not be a regional municipality, provincial, or federally led initiative to be eligible. However projects/programs with partnerships and funding from higher order municipalities and governments are acceptable.
    e) In the case of a regional municipality submission, the project/program must not be a provincial or federal government led initiative to be eligible. However, project/program partnerships and funding from provincial and/or federal governments are acceptable.
    f) In the case of a provincial government submission, the project/program must not be a federal government led initiative to be eligible. However project/program partnerships and funding from the federal government is acceptable.
    g) Projects/programs must demonstrate a significant and/or notable advancement of ITS services in the geographic area of application. Minor extensions of existing systems are not considered significant.
    h) Projects may also be an ITS Integration Project that demonstrates the integration of ITS systems in accordance with the Canadian ITS Architecture. Integrated systems must originally be independent of each other, or non-existent in the case of an addition of a new system, prior to the integration. Integration between systems must be significant and/or notable with a reasonable amount of data shared between the two systems.
    i) Award winner representative is expected to receive the award in person.

2. **Canadian Universities/Colleges ITS Project/Program/Innovation Award**
    a) Nominator may be an employee of the nominated entity.
    b) Open to all Universities and Colleges across Canada.
    c) Project/program or Innovation may be a part of a partnering among several academic centres or as a project lead for a regional municipality, provincial, and/or federally-led and/or funded initiative.

d) Projects/programs or innovation must demonstrate a <u>significant</u> and/or notable advancement of ITS applications or services in Canada. Minor extensions of existing applications are not considered significant.

e) Academic led projects/programs or innovation may also be an ITS Integration Project that demonstrates the integration of ITS systems in accordance with the Canadian ITS Architecture. Integrated systems must originally be independent of each other, or non-existent in the case of an addition of a new system, prior to the integration. Integration between systems must be <u>significant</u> and/or notable with a reasonable amount of data shared between the two systems.

f) Project/program or innovation is preferred to have been completed and/or in proven operation within approximately the last 3 years.

g) The academic institution must be a member of ITS Canada and in good standing.

h) Award winner representative is expected to receive the award in person.

3. Canadian Commercial/Industry Technology Innovation/R&D Award

a) Nominator may be an employee of the firm or institution.

b) Nominated product has been developed directly by a Canadian-based company. The product must be successfully deployed and in proven operation either in Canada or internationally. In the case of a new version of an existing product being released, it must be a meaningful upgrade from the existing model or version to be eligible. Product should not be older than approximately 3 years in the Canadian marketplace.

c) R&D project/program must be recognized publicly and not part of an internal R&D activity associated with a private sector product. Projects may include new innovative ways of applying and utilizing existing technologies in new environments. **A "near ready" market application for th**e R&D conducted would be also considered under the evaluation.

d) Firm or government agency must be a member of ITS Canada and in good standing.

e) Award winner representative is intended to receive the award in person.

APPENDIX B

Nomination Forms

Nomination Form
For All Award Categories

Nominee	Project/Program Name:
	Lead Organization:
	Project Contact at Lead Organization:
	Contact Information:
	Address: Phone #:
	Email:

Award Category	Check one Category:
	☐ Municipal, Provincial, or Federal Agency ITS Project/Program Award
	☐ Canadian Universities/Colleges ITS Project/Program/Innovation Award
	☐ Canadian Commercial/Industry Technology Innovation and R&D Award
General Project Details	Population in area of application (if applicable):
	Year project/program/Innovation/product was completed and in regular use, or first marketed:
	Project funding and/or technical partners:
Project Program Description (max 500 words)	*Refer to the nomination criteria when completing. Also use addition pages as required.*
Photos and Related Graphics	Attach/insert photos as required: multiple photos are encouraged – These photos will be referenced for evaluation purposes. In addition, in the event of award, these photos will also be used for the short award presentation during the ITS Canada Membership Evening and **during the "spot light" presentation in the ITS Canada Pavilion.**

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Websites	Include if applicable:

Nominee's Intention to Attend to receive award	*Tick the appropriate box:* ☐ Yes ☐ No If awarded, the nominee (i.e. the Project Contact, or a representative, from the lead organization) anticipates attending the ITS Canada Membership evening at 2017 ITS World Congress in Montreal on Sunday, October 29, 2017. _____ Anticipated representative to attend (name).

	Nominator	
Nominator Information	Organization: Address: Phone #: Email:	
	Date:	
	Signature:	

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